

**MINUTES OF REGULAR SESSION OF HAWKINS COUNTY COMMISSION  
MEETING  
JANUARY 27, 2025 AT 6:00 P.M.**

COMMISSIONERS PRESENT: 14

MARK DEWITTE, MAYOR  
SYBLE VAUGHAN TRENT  
JOHN GIBSON  
JEFF BARRETT  
TOM KERN

DANNY ALVIS  
CHARLES THACKER  
JOSH GILLIAM  
CHAD BRITTON  
GLENDA DAVIS

JASON ROACH  
LARRY CLONCE  
NANCY BARKER  
ROBBIE PALMER  
BOBBY JINKS

PUBLIC COMMENTS – ON FILE IN THE COUNTY CLERKS OFFICE

COMMENDATIONS/RECOGNITIONS –

- MAYOR DEWITTE RECOGNIZED ALL VOLUNTEER FIREFIGHTERS “THANKS FOR ALL YOU DO”
- COMMISSIONER CHARLES THACKER RECOGNIZED DANNY JONES & THE HIGHWAY DEPT. FOR THE GREAT JOB DURING THE WINTER

OFFICE REPORTS/COMMITTEE REPORTS – (FILED IN THE COUNTY CLERKS OFFICE)

- HAWKINS COUNTY CIRCUIT, GENERAL SESSIONS, AND JUVENILE COURT ANNUAL FINANCIAL REPORTS FOR THE YEAR ENDED DECEMBER 31, 2024
- HAWKINS COUNTY CLERK GENERAL LEDGER – FINANCIAL REPORT FISCAL YEAR 2025 PERIOD ENDING 12/31/2024
- THE APPOINTMENT OF JR SELF AS COMMISSIONER OF PERSIA UTILITY DISTRICT OF HAWKINS COUNTY, TENNESSEE, FOR A TERM COMMENCING MARCH 1, 2025, AND ENDING MIDNIGHT FEBRUARY 28, 2029
- THE APPOINTMENT OF SHANE SMITH AS COMMISSIONER OF PERSIA UTILITY DISTRICT OF HAWKINS COUNTY, TENNESSEE, FOR A TERM COMMENCING MARCH 1, 2025, AND ENDING MIDNIGHT FEBRUARY 28, 2029
- POLICY & PROCEDURE MANUAL FOR THE CLERK & MASTER’S OFFICE HAWKINS COUNTY, TN HAWKINS COUNTY, TENNESSEE
- HAWKINS COUNTY TRUSTEE’S OFFICE FUND REPORT – FINANCIAL SUMMARY REPORT – JULY 1, 2024, TO DECEMBER 31, 2024
- HAWKINS COUNTY MAYOR’S OFFICE BALANCE SHEETS & SUMMARY FINANCIAL STATEMENT JULY 1, 2023, THROUGH JUNE 30, 2024 – ALL FUNDS  
JULY 1, 2024, THROUGH SEPTEMBER 30, 2024 – ALL FUNDS
- HAWKINS COUNTY DEPARTMENT OF EDUCATION, QUARTERLY REVENUE AND EXPENDITURE REPORT – 2<sup>ND</sup> QUARTER; MATT HIXON, DIRECTOR

MINUTES OF DECEMBER 16, 2024 COMMISSION MEETING WERE APPROVED – 14 YES, 0 ABSENT  
\*MOTION BY CHAD BRITTON, SECOND BY JOHN GIBSON

RESOLUTIONS 2025/01:

2025/01/01 APPOINTMENT TO THE HAWKINS COUNTY PLANNING COMMISSION FOR A FOUR-YEAR TERM

\*MOTION BY JASON ROACH, SECOND BY JOHN GIBSON

YES: GIBSON, KERN, BARRETT, DAVIS, BARKER

NO: TRENT, ALVIS, THACKER, GILLIAM, BRITTON, ROACH  
PALMER, JINKS

ABSTAIN: CLONCE

FAILED BY ROLL CALL YES 5 NO 8 ABSTAIN 1 ABSENT 0

2025/01/02 A RESOLUTION REQUESTING THE 114<sup>TH</sup> SESSION OF THE TENNESSEE GENERAL ASSEMBLY TO ALLOCATE ONE HALF OF THE REAL ESTATE TRANSFER TAX TO THE COUNTY, WHERE THE TAX WAS COLLECTED, ON A RECURRING BASIS

\*MOTION BY ROBBIE PALMER, SECOND JOHN GIBSON

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/01/03 APPROVAL FOR THE HAWKINS COUNTY VETERANS SERVICE OFFICE TO LEASE KYOCERA MA4000WFX MULTIFUNCTION COPIER FOR 48 MONTHS THROUGH GREATAMERICAN FINANCIAL SERVICES  
\*MOTION BY NANCY BARKER, SECOND BY JOSH GILLIAM

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/01/04 APPROVAL TO STANDARD MILEAGE REIMBURSEMENT RATE INCREASE TO .70 CENTS PER MILE EFFECTIVE FEBRUARY 1, 2025 AS PER STATE RATES  
\*MOTION BY JASON ROACH, SECOND BY DANNY ALVIS

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

2025/01/05 BUDGET AMENDMENT – GENERAL FUND  
\*MOTION BY JASON ROACH, SECOND BY JOSH GILLIAM

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

ABSTAIN: BRITTON

APPROVED BY ROLL CALL YES 13 NO 0 ABSTAIN 1 ABSENT 0

2025/01/06 BUDGET AMENDMENT – SOLID WASTE FUND  
\*MOTION BY JASON ROACH, SECOND BY ROBBIE PALMER

MOTION TO AMEND RESOLUTION 2025/01/06 – TO REDUCE THE CONSTRUCTION COST FROM \$250,000 TO \$225,000

\*MOTION BY ROBBIE PALMER, SECOND BY JOHN GIBSON

YES: GIBSON, KERN, ALVIS, THACKER, GILLIAM, BRITTON, DAVIS,  
ROACH, BARKER, PALMER, JINKS

NO: BARRETT, CLONCE

ABSTAIN: TRENT

APPROVED BY ROLL CALL YES 11 NO 2 ABSTAIN 1 ABSENT 0

VOTE OF RESOLUTION 2025/01/06 – AS AMENDED

YES: GIBSON, KERN, ALVIS, THACKER, GILLIAM, BRITTON  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER

NO: BARRETT

ABSTAIN: TRENT

APPROVED BY ROLL CALL YES 12 NO 1 ABSTAIN 1 ABSENT 0

2025/01/07 BUDGET AMENDMENT – OTHER SPECIAL REVENUE (ARPA) FUND 128 FOR TRUSTEE  
\*MOTION BY JASON ROACH, SECOND BY JOHN GIBSON

YES: TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

APPROVED BY ROLL CALL YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/01/08 BUDGET AMENDMENT – HIGHWAY FUND**  
**\*MOTION BY JASON ROACH, MOTION BY LARRY CLONCE**

**YES:** TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

**APPROVED BY ROLL CALL** YES 14 NO 0 ABSTAIN 0 ABSENT 0

**2025/01/09 GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT**  
**\*MOTION BY NANCY BARKER, SECOND BY DANNY ALVIS**

**YES:** TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER,  
GILLIAM, BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

**ABSTAIN:** ROACH

**APPROVED BY ROLL CALL** YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2025/01/10 CENTRAL CAFETERIA FUND BUDGET AMENDMENT**  
**\*MOTION BY NANCY BARKER, SECOND BY JOHN GIBSON**

**YES:** TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER,  
GILLIAM, BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

**ABSTAIN:** ROACH

**APPROVED BY ROLL CALL** YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2025/01/11 SCHOOL TRANSPORTATION FUND BUDGET AMENDMENT**  
**\*MOTION BY NANCY BARKER, SECOND BY JOSH GILLIAM**

**YES:** TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER,  
GILLIAM, BRITTON, DAVIS, CLONCE, BARKER, PALMER, JINKS

**ABSTAIN:** ROACH

**APPROVED BY ROLL CALL** YES 13 NO 0 ABSTAIN 1 ABSENT 0

**2025/01/12 APPROVAL OF NOTARIES PUBLIC**

**\*MOTION BY JOHN GIBSON, SECOND BY CHAD BRITTON**

**YES:** TRENT, GIBSON, KERN, BARRETT, ALVIS, THACKER, GILLIAM  
BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

**APPROVED BY ROLL CALL** YES 14 NO 0 ABSTAIN 0 ABSENT 0

**MOTION TO SUSPEND THE RULES FOR OUT OF ORDER 2025/01/01**  
**\*MOTION BY JOHN GIBSON, SECOND BY JOSH GILLIAM**

**YES:** TRENT, GIBSON, KERN, BARRETT, GILLIAM, BRITTON  
DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS

**NO:** ALVIS, THACKER

**APPROVED BY ROLL CALL** YES 12 NO 2 ABSTAIN 0 ABSENT 0

**OUT OF ORDER RESOLUTION 2025/01/01 – HAWKINS COUNTY OPPOSES GOVERNOR LEE’S  
“EDUCATION FREEDOM ACT”**

**\*MOTION BY JOSH GILLIAM, SECOND BY CHAD BRITTON**

**YES:                   TRENT, GIBSON, KERN, BARRETT, ALVIS, GILLIAM  
                          BRITTON, DAVIS, ROACH, CLONCE, BARKER, PALMER, JINKS**

**NO:                    THACKER**

**APPROVED BY ROLL CALL           YES 13   NO 1   ABSTAIN 0   ABSENT 0**

**MOTION TO ADJOURN**

**\*MOTION BY JOHN GIBSON, SECOND BY JASON ROACH**

**BUDGET COMMITTEE MEETING 30 MINUTES PRIOR TO COUNTY COURT - (IF NEEDED)  
BUDGET COMMITTEE WILL BE NOTIFIED**

**ADDITIONAL INFORMATION WILL BE POSTED AT  
WWW.HAWKINSCOUNTYCLERK.COM  
(BEFORE THE NEXT SCHEDULED MEETING)  
IF YOU HAVE ANY QUESTIONS, PLEASE CALL 423-272-7002  
DURING NORMAL BUSINESS HOURS**