

RESOLUTION

No 2016/ 05 / 01

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of May, 2016.

RESOLUTION IN REF: APPROVAL TO EXTEND THE AMBULANCE SERVICE FRANCHISE PERMITS FOR HAWKINS COUNTY EMS AND CHURCH HILL EMS UNTIL JULY 31, 2016

WHEREAS, franchise permits for ambulance service in Hawkins County were issued to Hawkins County Emergency Medical Service and Church Hill Emergency Medical Service for a one year period with an expiration date of June 30, 2016; and

WHEREAS, due to the necessity to revise the Regulations For Ambulance Service Provider, a 30 day extension is being requested for both Hawkins County EMS and Church Hill EMS franchise permits; and

WHEREAS, the Public Safety/EMS Committee has met and approved this extension period.

THEREFORE, BE IT RESOLVED that a one (1) month extension is approved for both Hawkins County EMS and Church Hill EMS franchise permits, thus making the expiration date July 31, 2016.

Introduced By Esq. Stacy Vaughan, Chrmm

Seconded By Esq. _____

Date Submitted May 9, 2016

Nancy L. Davis
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2016/05/02

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of May, 2016.

RESOLUTION IN REF: APPROVAL TO ISSUE PERMITS FOR AMBULANCE SERVICE PROVIDERS IN HAWKINS COUNTY FOR UP TO 3 YEARS

WHEREAS, the Public Safety/EMS Committee met on May 4, 2016 and a motion was approved to extend the ambulance service franchise term limit from one (1) year to up to three (3) years.

THEREFORE BE IT RESOLVED that approval be given to to extend the ambulance service franchise term limit from one (1) year to up to three (3) years in Hawkins County beginning in 2016.

Introduced By Esq. Stacy Vaughan, Chrmn

Seconded By Esq. _____

Date Submitted May 9, 2016

Nancy J. Davis
County Clerk

By: _____

Chairman Melville Bailey

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2016, 05, 03

To the HONORABLE MELVILLE BAILEY, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 23rd day of May, 2016.

RESOLUTION IN REF: APPROVAL OF REVISED REGULATIONS FOR AMUBLANCE SERVICE PROVIDER IN HAWKINS COUNTY

WHEREAS, the Public Safety/EMS Committee met on May 4, 2016 and revised the document "Regulations for Ambulance Service Provider"; and

WHEREAS, the changes were as follows:

- Page 4 VEHICLES AND EQUIPMENT 4th paragraph
"Class A" wording removed
- Page 5 PERSONNEL 1st & 2nd paragraph
Language changed as per state regulations
- Page 7 GENERAL 1st paragraph
Wording "Class A" changed to Advanced Life Support

THEREFORE, BE IT RESOLVED that the attached document "Hawkins County Regulations for Ambulance Service Provider" be approved as revised.

See Attached.....

Introduced By Esq. Stacy Vaughan, Chrmn

Seconded By Esq. _____

Date Submitted May 9, 2016

County Clerk *Honey L Davis*

By: _____

Chairman *Melville Bailey*

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION



HAWKINS COUNTY

REGULATIONS FOR AMBULANCE SERVICE PROVIDER

150 E. Washington Street
Suite 2
Rogersville, TN 37857

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Regulations for Primary EMS Service in Hawkins County

Under the provisions of TCA 7-61-103, the governing body of any county or city may enforce restrictions and regulations for the operation of patient transportation services (ambulance, convalescent, invalid, etc.) inside their county or city.

Hawkins County hereby establishes the following regulations for all new or current ambulance services, convalescent services, and invalid transport services operating in Hawkins County who charge for their services. These regulations are intended to apply to ambulance services duly-licensed in accordance with the State of Tennessee.

DEFINITIONS

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Ambulance means any privately or publicly owned land vehicle that is especially designed, constructed, or modified and equipped with intent to be used for and maintained or operated for transportation upon the streets and highways in this state for persons who are sick, injured, wounded, otherwise incapacitated, helpless or in need of medical care.

Ambulance service means the principal use of any privately or publicly owned ambulance for the transportation of persons who are sick, injured, wounded, otherwise incapacitated, helpless, or in need of medical care.

Board means the Hawkins County Legislative Body or a designee as having general administrative responsibility for enforcing the provisions of this article.

Emergency Medical Services or *EMS* means the services utilized in responding to the perceived need for immediate medical care in order to prevent loss of life or aggravation of illness or injury.

Advanced Emergency Medical Technician or *A-EMT* means an individual licensed by the Tennessee Department of Health, Division of EMS to practice emergency medical care.

Hawkins County E-911 means the central dispatch for emergency medical services.

Paramedic means any person licensed by the Tennessee Department of Health, Division of EMS as a paramedic.

Patient means any individual who is sick, injured, wounded, otherwise incapacitated, helpless, or in need of medical care and transported by an ambulance.

Person includes any individual, corporation, firm, company, association, or combination thereof.

Service Provider means any service licensed and certified by the Hawkins County Legislative Body to provide ambulance service or emergency medical services.

Sec. 22-58. Certification – Required

- (a) No person may operate or advertise as being available to act as a service provider within Hawkins County without receiving an emergency medical service provider certificate of authority from the Hawkins County Commission.
- (b) The Emergency Management Director of Hawkins County may waive the requirement of certification in an emergency situation based upon certification to the county mayor that a public emergency presently exists and requires that uncertified persons be allowed to act as service providers until the abatement of the public health emergency.

Sec. 22-59 – Primary and Secondary RFQ Application; Contents

- a) Any person desiring to receive certification as a service provider shall submit application to the Hawkins County Public Safety/EMA Committee on such forms as may be required by the Committee. The application shall contain the following information:
 - 1) The applicants name, business address, principal place of business, and the name under which the applicant intends to do business in the county. If the applicant is a corporation, the name and address of any person owning more than ten percent of the applicant's previously issued stock. If the applicant is doing business other than as a corporation, the name and address of all persons possessing an equity of ownership interest in the business;
 - 2) A statement of the applicant's operating experience in providing emergency medical services;
 - 3) A list of all persons engaged in the applicant's operation within the county including the current certification status of all A-EMT personnel, paramedics, and medical first responders;

- 4) Certified Public Accountant reviewed financial records showing the applicant's financial status for the current year and two preceding years;
 - 5) A description of the applicant's training program, including training requirements for new employees, continuing education requirements, and employee performance evaluation programs;
 - 6) A description, including street address, of the facilities or structures used by the applicant in the county in connection with its anticipated services, and the geographic area in which the applicant would operate if such area is less than the total area of the county;
 - 7) A copy of each form of official permission required by the Board, including licenses, permits, and certificates;
 - 8) Such other information as required by the Board.
- b) In addition to the information required by the provisions of subsections (a) of this section, applicants seeking certification to provide ambulance services shall provide the following information:
- 1) A description of each ambulance to be used, including the make, model, year of manufacture, and any vehicle identification numbers;
 - 2) In the case of ground ambulances, the engine, chassis numbers, and the current mileage of each vehicle to be used;
 - 3) Such other information as required by the Board.
- c) The Hawkins County Public Safety/EMA committee shall review all documentation required for an emergency services provider certificate. The Hawkins County Public Safety/EMA committee will present at a Hawkins County Commission meeting. An emergency services provider certificate shall be issued by the Hawkins County Commission if:
- 1) The applicant meets the Boards standards and standards set out in this chapter.
 - 2) Financial disclosures show that the applicant has sufficient liquid assets to sustain operation during start-up period of at least six months.

- 3) The number, kind, and type of equipment owned and proposed to be used or operate is adequate and will meet the standard of care for Hawkins County.
- 4) No owner or employee of the service provider has committed a crime involving moral turpitude within the last ten years.

VEHICLES AND EQUIPMENT

All vehicles shall conform to the rules and regulations of the State of Tennessee Department of Health Licensure and Regulation, Office of Emergency Medical Services and additionally to the rules and regulations of this resolution.

No vehicle shall be utilized after they have more than three hundred thousand (300,000) miles on the vehicle.

Each unit in service and available for service shall be maintained in such a manner as to keep the temperature inside the unit between 59 degrees and 86 degrees Fahrenheit.

EMS services based outside of Hawkins County shall have no authority to transport in Hawkins County a call that both originates and terminates in Hawkins County.

Each vehicle must be well maintained in appearance and in a safe operating condition at all times. All units shall be kept clean and hygienic as to the interior and exterior to keep the vehicles and equipment clean. All vehicles shall be inspected annually by an A.S.E. certified or greater mechanic. Additionally, all vehicles, maintenance repair records, and equipment shall be inspected annually by at least one of the members of the Hawkins County EMA/Public Safety Committee or their designee(s); one of these can be substituted by the annual inspection by the Tennessee Office of EMS.

Each vehicle in the fleet that responds to an emergency call shall contain all equipment and supplies necessary to be classified as an "Advanced Life Support Ambulance Service" by the Tennessee Department of Health-Division of EMS. All vehicles shall be equipped with oxygen driven patient resuscitator. Each vehicle shall be equipped with a 12 lead cardiac monitor with the ability to transmit to local hospitals when applicable, operable pulse oximeter, wave form capnography, CPAP device and the necessary equipment to perform surgical cricothyrotomy in the field.

Each BLS unit will be equipped according to state regulations. The primary service is required to have seventy-five percent (75%) of its fleet be ALS equipped vehicles.

Each vehicle shall be equipped with VHF-High Band two-way radio system that will communicate between its base, the local hospitals, and the Hawkins County E-911 Center utilizing designated radio frequencies and Med Channels. Vehicle radio

wattage shall meet TDH-EMS regulations. All base station radios shall be rated with at least 30 watts of power.

PERSONNEL

As required by the State of Tennessee, each ALS unit shall be staffed with at least one Paramedic and one Advanced Emergency Medical Technician or two Paramedics on all responses and transports. This applies to all calls whether the call is an emergency, non-emergency, or convalescent in nature.

Each BLS unit will have a minimum of two (2) Advanced Emergency Medical Technicians on all transports.

All Paramedics shall be certified, and maintain proficiency in Advanced Cardiac Life Support, CPR, ITLS or PHTLS, PALS or PEPP or EPC, Rapid Sequence Intubation utilizing paralytic medications, and emergency surgical cricothyrotomy.

All personnel shall comply with the State of Tennessee training regulations.

All personnel shall receive an annual Physical and annual T.B. skin tests. Each employee shall receive semi-annual updates and certification in rapid sequence intubation utilizing paralytic medications, needle cricothyrotomy, and exposure control procedures. All employees shall abide by the Tennessee Drug Free Workplace guidelines and each service (employer) shall be a certified Tennessee Drug Free Workplace employer.

All personnel shall be physically fit to perform their duties and each service shall keep on file verification of the annual physical exam on each employee.

All personnel shall be neat and clean in appearance and shall dress in company issued uniforms with the employee's name and level of certification easily visible on the uniform. The uniform shirt shall have some type of insignia on it displaying the name of the service.

INSURANCE

All services operating in Hawkins County shall maintain with insurance companies authorized to do business in the State of Tennessee, liability and collision coverage on all vehicles and professional liability coverage on its employees of not less than one million dollars (\$1,000,000.00) per occurrence. A certificate of insurance shall be on file with the County Mayor of Hawkins County, as well as, the Hawkins County Clerk.

OPERATING BASE

Each service shall be in operation twenty-four (24) hours a day and maintain a business office within Hawkins County with regular business operating hours.

Services operating in Hawkins County shall have EMS substations located in strategic areas to help reduce response times in time of emergencies. The location and number of substations shall be agreed upon by the service provider and the Hawkins County Public Safety/EMA committee.

No service shall advertise any phone number (seven digit, toll free, etc.) for emergencies. All services shall include the 911 number for emergencies in any advertising and shall display the emergency 911 number on each side of all vehicles. All services shall include the emergency 911 number on any advertising or other document that includes a phone number (seven digit, toll free, etc.)

No service shall respond in the emergency mode or respond to an emergency call in Hawkins County without being dispatched by the Hawkins County E-911 Center. If the service receives an emergency call, the service shall inform the caller to hang up and immediately call E-911.

No unit or service shall cause or permit any vehicle to be dispatched to a call on the basis of information obtained by monitoring a radio frequency assigned to any law enforcement, EMS, fire, rescue, or any other public agency.

NAME

No service, company, or vehicle other than a duly recognized primary service shall use or display the words "Hawkins County" as a part of its name or advertisement. All vehicles shall boldly display the company name and the unit ID number where it is easily visible from all four sides of the vehicle for the public to see.

REVENUE

Each vehicle and service provider shall be Medicare enrolled and approved with a current Medicare provider number plainly posted at its administrative office. All services shall accept assignment on all Medicare claims. All services shall utilize electronic billing with Medicare and be able to provide computer billings and invoices to all patients.

The service must obtain proper business licenses, pay all fees, taxes, and encumbrances related to their operation in Hawkins County.

GENERAL

All services and vehicles shall meet all of the requirements of the State of Tennessee Departments of Health Licensure and Regulation, Office of Emergency Medical Services and this resolution. The primary service provider shall be licensed as an Advanced Life Support service. All services shall have a Physician Medical Director who is currently a practicing physician with hospital emergency department experience. (See Tennessee Office of Emergency Medical Services for definitions and guidelines for a "Medical Director")

A primary service provider for Hawkins County shall operate with a minimum of a licensed Paramedic as an Operations Manager/Director in order to direct the planning, development, implementation, coordination, administration, monitoring, and evaluation of services provided by the licensed ambulance service.

The primary ambulance service of Hawkins County, being a for fee service, must enter into a contractual agreement with E-911/Central Dispatch District in order to receive calls. This agreement is between the District and the primary service for Hawkins County.

LICENSE

All new services desiring to do business in Hawkins County must file a Request for Service with the Hawkins County Public Safety/EMA Committee addressing the need for additional patient transport services. The Hawkins County Public Safety/EMA Committee will review the request and make recommendation to the Hawkins County Commission. The Hawkins County Commission must approve the proposed service before it will be allowed to operate and provide service in Hawkins County.

The service shall be in compliance with all state board rules and guidelines.

ENFORCEMENT

All vehicles, equipment, response reports, records, etc. shall be available at all times for inspection by the Hawkins County Public Safety/EMA Committee or their designee. The Hawkins County Public Safety/EMA Committee shall investigate allegations of violations of these regulations and recommend or pursue the necessary action based on the findings.

A service shall come to the Hawkins County Public Safety/EMA Committee before adding additional services and/or vehicles. This request must be made in writing, detailing all aspects of the request.

Failure to comply with these regulations may cause legal action or loss of certificate to operate in Hawkins County.

Any service or person which provides ambulance service as defined herein without first obtaining a certificate of authority may be enjoined from providing such service and may be cited for such violation(s). A civil penalty in an amount not to exceed fifty dollars (\$50) per "leg" of such service shall be levied against the violating ambulance service and the violating service may, upon a finding that a violation has occurred, be charged with the court costs of the legal action together with a reasonable attorney's fee. Such citations shall be prosecuted in the General Sessions Court for Hawkins County.

ACCOUNTABILITY

Hawkins County Public Safety/EMA committee shall appoint a Public Safety/EMA committee member as a liaison between the Board and the EMS service provider, on a quarterly rotation of the committee members. This applies to any service operating under the franchise rights issued by the Hawkins County Legislative Body.

SEVERABILITY

If any subsection, sentence, word, clause, phrase, or portion of these regulations is, for any reason, held invalid or unconstitutional by any court of confident jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23RD DAY OF MAY, 2016.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
SHERIFF'S DEPARTMENT					
Increase Expenditures					
			Increase		
54110-399	Other Contracted Services	1,000.00	6,660.00		7,660.00
54110-599	Other Charges	1,800.00	576.00		2,376.00
	Sub-total Expenditures	\$ 2,800.00	\$ 7,236.00	\$ 0.00	\$ 10,036.00
OTHER FINES FORFEITURES AND PENALTIES (REVENUE)					
Increase Revenues					
				Decrease	
42910	Proceeds from Confiscated Property	59,464.00		(9,625.00)	49,839.00
OTHER LOCAL REVENUES (REVENUE)					
Increase Revenues					
			Increase		
44540	Sale of Property	0.00	16,861.00		16,861.00
	Sub-total Revenues	\$ 59,464.00	\$ 16,861.00	\$ (9,625.00)	\$ 66,700.00
The above amendment is needed to accurately reflect the gross proceeds from the auction as well as the associated expenses, including the auction fee and advertisement.					
JAIL					
Increase Expenditures					
			Increase		
54210-187	Other Salaries and Wages	37,000.00	9,500.00		46,500.00
Decrease Expenditures					
				Decrease	
54210-160	Guards	1,189,226.00		(9,500.00)	1,179,726.00
	Sub-total Expenditures	\$ 1,226,226.00	\$ 9,500.00	\$ (9,500.00)	\$ 1,226,226.00
The above increase is needed to cover the cost of paying out accumulated vacation pay to employees who have been terminated and resigned.					
COUNTY CLERK					
Increase Expenditures					
			Increase		
52500-169	Part-Time Personnel	3,678.00	1,600.00		5,278.00
Decrease Expenditures					
				Decrease	
52500-435	Office Supplies	9,000.00		(1,600.00)	7,400.00
	Sub-total Expenditures	\$ 12,678.00	\$ 1,600.00	\$ (1,600.00)	\$ 12,678.00
The above transfer to Part Time Personnel is needed to fill full-time Employees remaining vacation and sick time through the end of June. This transfer will come from within the County Clerk's budget. Thus, no new monies is required.					
		Current Budget	Increase	Decrease	Amended Budget
Page Totals- Expenditures		\$ 1,241,704.00	\$ 18,336.00	\$ (11,100.00)	\$ 1,248,940.00
Page Totals- Revenues		\$ 59,464.00	\$ 16,861.00	\$ (9,625.00)	\$ 66,700.00

INTRODUCED BY: Shane Bailey

SECONDED BY: _____

ACTION: AYE NAY

ROLL CALL _____

VOICE VOTE _____

ABSENT _____

COMMITTEE ACTION: _____

ESTIMATED COST _____

PAID FROM _____ FUND _____

DATE SUBMITTED May 9, 2016

COUNTY CLERK: NANCY A. DAVIS

BY: Nancy Davis

APPROVED _____ DISAPPROVED _____

CHAIRMAN: Melville Bailey
MELVILLE BAILEY

Budget Amendment: General Fund
County Commission Meeting
Date: May 23, 2016

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
	OTHER USES/ TRANSFERS OUT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
99100-590	Transfers To Other Funds	111,049.00	290.00		111,339.00
	Sub-total Expenditures	\$ 111,049.00	\$ 290.00	\$ 0.00	\$ 111,339.00
	DIRECT FEDERAL REVENUE	Current Budget			Amended Budget
	Increase Revenue		Increase		
47715	Tax Credit Bond Rebate	104,847.00	290.00		105,137.00
	Sub-total Revenue	\$ 104,847.00	\$ 290.00	\$ 0.00	\$ 105,137.00
	The above increases are needed due to the underestimated amount of IRS subsidy for the 2010 QSCB Issue.				
	This subsidy is transferred from the General Fund to the Education Debt Service Fund to pay interest on this issue.				
	INDUSTRIAL DEVELOPMENT	Current Budget			Amended Budget
	Increase Expenditures		Increase	Decrease	
58120-355	Travel	5,000.00	800.00		5,800.00
58120-435	Office Supplies	1,500.00	50.00		1,550.00
58120-499	Other Supplies and Materials	4,500.00	1,000.00		5,500.00
58120-790	Other Equipment	0.00	460.00		460.00
	Decrease Expenditures				
58120-302	Advertising	700.00		(500.00)	200.00
58120-336	Maintenance & Repair Svcs-Equipment	3,500.00		(1,300.00)	2,200.00
58120-425	Gasoline	3,000.00		(460.00)	2,540.00
58120-719	Office Equipment	500.00		(50.00)	450.00
	Sub-total Expenditures	\$ 18,700.00	\$ 2,310.00	\$ (2,310.00)	\$ 18,700.00
	The above increase for Travel is requested for mileage to meetings, conferences, etc. of the Executive Administrative Coordinator as well as the part-time employees making errands to Co-op, Mark's Auto, etc. for the Phipps Bend Industrial Park. The increase for Office Supplies is requested to purchase necessary miscellaneous office supplies. The increase for Other Supplies & Materials is requested to purchase additional supplies needed for maintenance of the Phipps Bend Industrial Park. The increase for Other Equipment is for the purchase of a gasoline tank. These increases will come from a transfer within the Industrial Development budget. Thus, no new monies is required.				
	DISASTER RELIEF/OTHER EMERGENCY MANAGEMENT	Current Budget			Amended Budget
	Increase Expenditures		Increase	Decrease	
54490-790	Other Equipment	3,000.00	7,500.00		10,500.00
	Decrease Expenditures				
54430-499	Other Supplies & Materials	11,500.00		(7,500.00)	4,000.00
	Sub-total Expenditures	\$ 14,500.00	\$ 7,500.00	\$ (7,500.00)	\$ 14,500.00
	The above is being requested to purchase a new communication trailer for county emergencies replacing an older, smaller trailer. No new monies is required. All monies are grants received for this equipment through local businesses.				
	Page Totals - Expenditures	\$ 144,249.00	\$ 10,100.00	\$ (9,810.00)	\$ 144,539.00
	Page Totals - Revenue	\$ 104,847.00	\$ 290.00	\$ 0.00	\$ 105,137.00

**Budget Amendment: General Fund
County Commission Meeting
Date: May 23, 2016**

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
LOCAL HEALTH CENTER					
	Increase Expenditures		Increase	Decrease	
55110-799	Other Capital Outlay	6,149.00	1,500.00		7,649.00
	Decrease Expenditures				
55110-413	Drugs and Medical Supplies	3,000.00		(1,500.00)	1,500.00
	Sub-total Expenditures	\$ 9,149.00	\$ 1,500.00	\$ (1,500.00)	\$ 9,149.00
The above increase is needed to purchase medical equipment for the Rogersville office.					
This will come from a transfer within the Local Health Center budget. Thus, no new monies is required.					
	OTHER PUBLIC HEALTH AND WELFARE	Current Budget			Amended Budget
	Increase Expenditures		Increase	Decrease	
55900-399	Other Contracted Services	1,920.00	204.00		2,124.00
	Decrease Expenditures				
55900-499	Other Supplies and Materials	49,264.00		(204.00)	49,060.00
	Sub-total Expenditures	\$ 51,184.00	\$ 204.00	\$ (204.00)	\$ 51,184.00
The above increase is needed due to the cost for the monthly tech support/consultation being underestimated.					
This will come from a transfer within the Other Public Health & Welfare budget. Thus, no new monies is required.					
Page Totals - Expenditures		\$ 60,333.00	\$ 1,704.00	\$ (1,704.00)	\$ 60,333.00
Page Totals - Revenue		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

TO THE HONORABLE MELVILLE BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23RD DAY OF MAY, 2016.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - SOLID WASTE FUND

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
WASTE PICKUP					
Increase Expenditures			Increase		
55731-338	Maintenance & Repair Svcs - Vehicles	30,000.00	10,000.00		40,000.00
Decrease Expenditures				Decrease	
55731-425	Gasoline	110,000.00		(10,000.00)	100,000.00
Sub-total Expenditures		\$ 140,000.00	\$ 10,000.00	\$ (10,000.00)	\$ 140,000.00
The above increase for Maintenance & Repair Services - Vehicles is needed to provide sufficient appropriations due to additional maintenance being required on the trucks than was originally anticipated. This money is being transferred within the Waste Pickup category. Thus, no new monies are required.					
		Current Budget	Increase		Amended Budget
Page Total - Expenditures		\$ 140,000.00	\$ 10,000.00	\$ (10,000.00)	\$ 140,000.00
Page Total - Revenues		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

INTRODUCED BY: Shane Bailey

ESTIMATED COST _____

SECONDED BY: _____

PAID FROM _____ FUND

ACTION: AYE NAY

DATE SUBMITTED May 9, 2016

ROLL CALL _____

COUNTY CLERK: NANCY A. DAVIS

VOICE VOTE _____

BY: Nancy A. Davis

ABSENT _____

APPROVED _____ DISAPPROVED _____

COMMITTEE ACTION: _____

CHAIRMAN:

Melville Bailey
MELVILLE BAILEY

RESOLUTION NO. 2016/05/06

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23rd DAY OF MAY 2016.

RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, May 23, 2016, go on record as passing this resolution.

Introduced by Esq. Shane Bailey

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted May 9, 2016

Roll Call _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____

By: Nancy A. Davis

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

FUND: 141 GENERAL PURPOSE SCHOOL FUND
 AMENDMENT NUMBER: 8
 DATE: May 23, 2016

ORIGINAL BUDGET AMOUNT	52,909,100.00
PREVIOUS AMENDMENTS	340,240.52
TOTAL	53,249,340.52
REQUESTED AMENDMENT	2,747.81
TOTAL	53,252,088.33

Desc Code	ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
		EXPENDITURES				
		71100 REGULAR INSTRUCTION				
1	71100-116	Teachers	18,101,100.00	100,000.00		18,201,100.00
1	71100-163	Homebound Teachers	84,991.00	4,155.00		89,146.00
1	71100-163	Educational Assistants	781,642.00	31,000.00		812,642.00
1	71100-207	Medical Insurance	3,314,123.00		165,856.00	3,148,267.00
		Subtotal	22,281,856.00	135,155.00	165,856.00	22,251,155.00
		71150 ALTERNATIVE INSTRUCTION PROGRAM				
1	71150-116	Teachers	167,875.00	3,300.00	-	171,175.00
1	71150-195	Certified Substitute Teachers	1,000.00		503.00	497.00
1	71150-198	Non-Certified Substitute Teachers	2,000.00	503.00		2,503.00
1	71150-204	State Retirement	17,638.00	1,360.00	-	18,998.00
1	71150-206	Life Insurance	864.00	40.00	-	904.00
1	71150-207	Medical Insurance	2,000.00	4,000.00	-	6,000.00
		Subtotal	191,377.00	9,203.00	503.00	200,077.00
		72120 HEALTH SERVICES				
1	72120-131	Medical Personnel	357,146.00		5,050.00	352,096.00
1	72120-189	Other Salaries & Wages	186,126.00	5,000.00		191,126.00
1	72120-206	Life Insurance	2,592.00	50.00		2,642.00
2	72120-336	Maintenance/Repair Services Equip	1,500.00		55.00	1,445.00
2	72120-355	Travel	5,750.00		200.00	5,550.00
2	72120-399	Other Contracted Services	4,100.00		350.00	3,750.00
2	72120-499	Other Supplies and Materials	13,690.00	605.00		14,295.00
		Subtotal	570,904.00	5,655.00	5,655.00	570,904.00
		72130 OTHER STUDENT SUPPORT				
3	72130-499-FRC	Other Supplies and Materials	6,171.00	320.00		6,491.00
		Subtotal	6,171.00	320.00	-	6,491.00
		72410 OFFICE OF THE PRINCIPAL				
1	72410-104	Principals	1,151,895.00	20,700.00		1,172,595.00
1	72410-139	Assistant Principals	654,243.00	10,600.00		664,843.00
1	72410-161	Secretary(s)	495,627.00	7,550.00		503,177.00
1	72410-189	Other Salaries & Wages	266,489.00		200.00	266,289.00
1	72410-201	Social Security	160,746.00		4,000.00	156,746.00
1	72410-207	Medical Insurance	543,264.00		23,000.00	520,264.00
1	72410-212	Employer Medicare	37,594.00		1,000.00	36,594.00
4	72410-355	Travel	-	2,427.81		2,427.81
		Subtotal	3,309,858.00	41,277.81	28,200.00	3,322,935.81
		72510 FISCAL SERVICES				
1	72510-105	Supervisor/Director	58,814.00	209.00		59,023.00
1	72510-119	Accountants/Bookkeepers	129,441.00		6,209.00	123,232.00
1	72510-207	Medical Insurance	32,252.00	6,000.00		38,252.00
		Subtotal	220,507.00	6,209.00	6,209.00	220,507.00

		72520 HUMAN SERVICES/PERSONNEL				
1	72520-105	Supervisor/Director	38,504.00	12,838.00		51,342.00
1	72520-161	Secretary(s)	25,949.00	5,176.00		31,125.00
1	72520-204	State Retirement	5,801.00	1,357.00		7,158.00
1	72520-399	Other Contracted Services	17,000.00		8,020.00	8,980.00
		Subtotal	87,254.00	19,371.00	8,020.00	98,605.00
		73400 EARLY CHILDHOOD EDUCATION				
1	73400-105	Supervisor/Director	60,029.00	1,194.00		61,223.00
1	73400-116	Teachers	162,574.00	670.00		163,244.00
1	73400-207	Medical Insurance	86,560.00		1,864.00	84,696.00
		Subtotal	309,163.00	1,864.00	1,864.00	309,163.00
		REVENUES				
3	44570-FRC	Contributions & Gifts	1,710.00	320.00		2,030.00
4	46590	Other State Educational Funds	42,974.00	2,427.81		45,401.81
		Total	44,684.00	2,747.81	-	47,431.81
		TOTAL EXPENDITURES	26,977,090.00	219,054.81	216,307.00	26,979,837.81
		TOTAL REVENUES	44,684.00	2,747.81	-	47,431.81
		This budget amendment is to budget for the following:				
1	To reallocate funds due to changes in personnel and to prepare for end of the year payouts.					
2	To reallocate funds to purchase office supplies, CPR materials, AED trainers and nurse record books.					
3	To budget a donation received from the Red Hat Club.					
4	To budget a Governor's Academy for School Leadership grant.					

RESOLUTION NO. 2016 / 05 / 01

TO THE HONORABLE MELVILLE E. BAILEY, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 23rd DAY OF MAY 2016.

RESOLUTION IN REF: FEDERAL PROJECTS FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Federal Projects Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, May 23, 2016, go on record as passing this resolution.

Introduced by Esq. Shane Bailey

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted May 9, 2016

Roll Call _____ _____

County Clerk: Nancy A. Davis

Voice Vote _____ _____

By: Nancy A. Davis

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN: Melville E. Bailey

FUND: 142 FEDERAL PROJECTS FUND

AMENDMENT NUMBER: 6

DATE: May 23, 2016

ORIGINAL BUDGET AMOUNT	4,035,208.00
PREVIOUS AMENDMENTS	2,103,225.81
TOTAL	6,138,433.81
REQUESTED AMENDMENT	0.00
TOTAL	6,138,433.81

ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
	EXPENDITURES				
	71300 VOCATIONAL EDUCATION PROGRAM				
71300-429	Instructional Supplies and Materials	42,000.00		4,000.00	38,000.00
71300-499	Other Supplies & Materials	4,500.00			4,500.00
71300-730	Vocational Instruction Equipment	45,000.00	4,000.00		49,000.00
	TOTAL EXPENDITURES	91,500.00	4,000.00	4,000.00	91,500.00
	TOTAL EXPENDITURES	91,500.00	4,000.00	4,000.00	91,500.00
	This budget amendment is to budget for the following:				
Carl Perkins	To reallocate funds to purchase computers.				

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
 AS CLERK OF THE COUNTY OF HAWKINS, TENNESSEE

Resolution No. 2016/05/08

NOTARY PUBLIC DURING THE MAY 23, 2016 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	BUSINESS
1. JEREMY ALLEN JONES	311 BROYLES AVE. CHURCH HILL, TN. 37642	1ST UTILITY DISTRICT OF HAWKINS COUNTY CHURCH HILL, TN. 37642
2. CRAIG KIRKPATRICK	701 WEST HILLS DR. ROGERSVILLE, TN. 37857	SELF
3. PATSY L. NUNLEY	434 SOUTH CENTRAL AVE. CHURCH HILL, TN. 37642	RETIRED
4. JESSICA PARTON	210 HUFFMASTER ST. ROGERSVILLE, TN. 37857	RHA HEALTH SERVICES KINGSPORT, TN. 37660
5. MARY K. RENTSCHLER	410 CIRCLE HEIGHTS DR. GREENEVILLE, TN. 37745	ROGERSVILLE WATER DEPARTMENT ROGERSVILLE, TN. 37857
6. LILA L. SHARITS	204 EAST MCKINNEY AVE. ROGERSVILLE, TN. 37857	205 EAST WASHINGTON ST. ROGERSVILLE, TN. 37857
7. DAVID R. TESTERMAN	129 BROOKS LANDING CR. ROGERSVILLE, TN. 37857	MCKINNEY CEMETARY ROGERSVILLE, TN. 37857
8. JENNIFER MARIE WEAVER	5129C CARTERS VLY. RD CHURCH HILL, TN. 37642	M&M INSURANCE, INC. MT. CARMEL, TN. 37645

(Seal)

 Clerk of the County of Hawkins, Tennessee

Date