

RESOLUTION

NO. 2009/05/01

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 18th day of MAY, 2009

RESOLUTION IN REF:

**Special Recognition and Appropriate Tribute
to Hawkins County's Senior Military Veterans**

WHEREAS, the Veterans Service Office has implemented a program to identify the oldest veteran in the county by having the veteran, family, or friends contact this office, in order to record the information; and

WHEREAS, this distinguished group of veterans from Hawkins County were part of the 16 million who served in the armed services of the United States during WWII; and

WHEREAS, this group of veterans, being part of the projected 2,583,000 living veterans, are departing from us at the rate of 900 per day; and

WHEREAS, these local veterans were the Americans that liberated Europe more than six decades ago. Their cause was liberty, justice, and peace. Millions breathe free today because American soldiers fought and sacrificed for that cause; and

WHEREAS, this brave group of veterans left their spouses, children and families, to wear our nation's uniform in selfless service, love of country, and timeless values. This is the story of the American veteran.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS AND COUNTY MAYOR that this body recognizes your efforts. No action could ever repay the service or the sacrifices you have made. There are no words equal to the task of expressing just what your devotion and courage have meant to our nation. Please accept our public expression of gratitude for the heritage of liberty and freedom which you have secured for all Americans. May God bless you and your families.

INTRODUCED BY: Larry Frost

ACTION: AYE NAY PASSED

SECONDED BY: _____

ROLL CALL _____

DATE SUBMITTED: 05/04/2009

VOICE VOTE _____

A. Carroll Jenkins

COUNTY CLERK

ABSENT _____

BY: A. Carroll Jenkins

COMMITTEE ACTION: _____


CHAIRMAN: CROCKETT LEE

RESOLUTION

NO. 2009/05/ 02

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commissioners in Regular Session, met this 18th day of MAY, 2009

RESOLUTION IN REF:

Recognizing Don Cinnamon on the Occasion of his Retirement (As recognized on attached House Joint Resolution No. 37)

WHEREAS, this Resolution No. 37 was adopted by both the House of Representatives of the One Hundred Sixth General Assembly of the State of Tennessee, the Senate concurring;

THEREFORE, WE the Hawkins County Commission, representing the people of Hawkins County also concur with this recognition, we extend to Don Cinnamon our heartfelt wishes for a happy and fulfilling retirement and ever continued success in his future endeavors.

INTRODUCED BY	<u>Charlie Newton</u>	ACTION:	AYE	NAY	PASSED
SECONDED BY:	<u>Gorman Lipe</u>	ROLL CALL	_____	_____	_____
DATE SUBMITTED:	05/04/2009	VOICE VOTE	_____	_____	_____
COUNTY CLERK	<u>A. Carroll Jenkins</u>	ABSENT	_____	_____	_____
BY:	<u>A. Carroll Jenkins</u>				
COMMITTEE ACTION:	_____				


CHAIRMAN: CROCKETT LEE

State of Tennessee



House of Representatives

House Joint Resolution No. 37

By Representative Harrison and Senator Faulk

A Resolution to recognize Don Cinnamon on the occasion of his Retirement.

Whereas, from time to time, the members of this General Assembly honor those exemplary public servants who have contributed significantly to the growth and prosperity of their respective communities; and

Whereas, no one could be more deserving of our special recognition than Don Cinnamon, who has served two outstanding terms as Hawkins County Assessor of Property and who is one of this state's finest citizens; and

Whereas, in addition to his meritorious service as Hawkins County Assessor of Property, Mr. Cinnamon has also provided leadership to his colleagues as President, Chair of the Budget Committee, and a member of the Executive Board of Directors of the Tennessee Association of Assessing Officers at various times, and his professional excellence earned him laurels as East Tennessee Assessor of the Year in 2005; and

Whereas, Don Cinnamon's peerless record of public service also includes productive tenures as Hawkins County Circuit Court Clerk and Emergency Management/Civil Defense Director; and

Whereas, known and respected throughout Northeast Tennessee as a gifted professional and dedicated public servant, Mr. Cinnamon has compiled a truly remarkable record of achievement as an elected county official, and there is no doubt that he has positively impacted life in Hawkins County for years to come; and

Whereas, he has worked with acumen and alacrity in the private sector as a supervisor for Magnavox and manufacturing manager for Howmet Corporation and General Foreman Lear Corporation; and

Whereas, Mr. Cinnamon holds a degree in industrial electronic technology and studied business administration for two years at Steed College; and

Whereas, a gentleman who realizes that citizenship entails many responsibilities as well as privileges, he gives back to his community as a member of St. Clair Ruritan Club, Rogersville Kiwanis Club, and Rogersville/Hawkins County Chamber of Commerce, and he was named Kiwanian of the Year in 2003; and

Whereas, a four-year veteran of the United States Air Force, Mr. Cinnamon valiantly served his country in Vietnam, and he is still active in the VFW and American Legion; and

Whereas, he expresses his faith through his membership at Persia Baptist Church; and

Whereas, Don Cinnamon is a person of impeccable morals and irreproachable integrity, and he has worked with purpose and conviction to establish a brighter future for the good people of Hawkins County; and

Whereas, this General Assembly finds it appropriate to acknowledge and applaud this illustrious gentleman for his dedication to Hawkins County, the State of Tennessee, and his fellow citizens; now, therefore

Be It Resolved BY THE HOUSE OF REPRESENTATIVES OF THE ONE HUNDRED SIXTH GENERAL ASSEMBLY OF THE STATE OF TENNESSEE, THE SENATE CONCURRING, that we extend to Don Cinnamon our heartfelt wishes for a happy and fulfilling Retirement and every continued success in his future endeavors.

ADOPTED: February 12, 2009



Kent Williams
SPEAKER OF THE HOUSE OF REPRESENTATIVES

Ron Ramsey
SPEAKER OF THE SENATE

Don Cinnamon

REPRESENTATIVE MIKE HARRIS

RESOLUTION

No. 2009 / 05 / 03

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL TO ADD A "COMMENDATIONS/RECOGNIZATIONS" TO THE COUNTY COMMISSION AGENDA ALLOWING THE COMMISSION TO COMMEND OR RECOGNIZE DESERVING CITIZENS WITHOUT A RESOLUTION.

WHEREAS, from time to time students or citizens that have accomplished a great task or have achieved something outstanding are commended by the county commission. Also, from time to time there are people in attendance that need to be recognized for various reasons: and

WHEREAS, in the past these people have been recognized by way of an "In-Order" resolution that is signed by the full commission. By adding a "Commendations/Recognitions" on the county commission agenda will allow these people to be recognized without having an "In-Order" Resolution, but will still allow for a written document bearing all commissions signature. A copy of the document is to be mailed to all commissioners and be given to the county clerk at least one week prior to regular session of the county commission meeting. This would also be a time for commissioners to recognize people that are in attendance for various reasons.

THEREFORE, BE IT RESOLVED that "Commendations/Recognitions" be added to the agenda after "Office Reports" and before "Resolutions". This will allow the person to be commended or recognized before resolutions are reviewed.

Introduced By Esq. Virgil Mallett

Seconded By Esq. _____

Date Submitted 05/04/2009

D. Carroll Jenkins
County Clerk

By: _____

Chairman Crockett Lee

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2009 / 05 / 04

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL OF 2009-2010 ANNUAL PRIORITY UPDATES BEING ADDED TO THE FIVE YEAR STRATEGIC ECONOMIC DEVELOPMENT PLAN

WHEREAS, the Three-Star Program was developed to meet the needs and challenges of the evolving economic environment in urban and rural communities and to partner with communities to create opportunities for sustained economic growth; and

WHEREAS, communities seeking certification as a Three-Star community must meet certain criteria, including the adoption of a five-year strategic economic development plan; and

WHEREAS, in achieving the mission of the Three-Star Program, the Department of Economic and Community Development commits to assist communities in developing and implementing a strategic economic plan;

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of Hawkins County, Tennessee, meeting in regular session at Rogersville, Tennessee, that:

SECTION 1. The legislative body of Hawkins County declares that the county has adopted a five-year strategic economic development plan to be updated annually. (Annual Updates are attached)

SECTION 2. The strategic economic development plan includes the county's economic goals in promoting economic growth, a plan to accomplish those goals and a projected timeline in achieving those goals.

SECTION 3. The strategic economic development plan addresses the county's goals pertaining to existing industry, manufacturing recruitment, workforce development, retail/service, tourism, agriculture, infrastructure assessment and educational assessment.

Introduced By Esq. Bill Henderson

Seconded By Esq. _____

Date Submitted 05/04/2009

A. Carroll Jenkins
County Clerk

By: _____

Chairman Crockett Lee

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

Action Plan Template



1. Strategic Priority: Continue to improve graduation rate

2. Who are the stakeholders for this strategic priority? How will they benefit?
 ("stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. Industrial Board	Better trained workforce
2. Chamber of Commerce	Workforce Preparedness
3. Hawkins County Board of Education	Improved Act Scores Improved Attendance Optimize student learning for real world problem solving

Priority #1

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Centralized information system

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City & County Governments	Centralized Information system Websites hawkinscountyttn.gov rogersville-tn.com mountcarmelcity.com
2. Chamber of Commerce	Regional Cooperation Chamber Website www.rogersvillechamber.us
3. Industrial Board	Teamwork --working together as "ONE" Industrial Board Website www.hawkinscounty.org

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Infrastructure Improvements

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City & County Governments	Better roads, potable water, better utilities, broad band for rural areas.
2. Industrial Board	Increase incentives for recruiting industry
3. Citizens of the Community	Better community services and more access
4. Chamber of Commerce	Promotion of tourism and retail recruitment

Action Plan Template



3. Action Planning with SMART goals. (SMART goals are Specific; Measurable; Achievable; Realistic; Time-bound)

#	WHAT (Desired Outcome)	HOW (Action: Strategy & Process)	WHO (Owner)	WHEN (Milestones)	MEASURES (How will you know?)	RESOURCES (What will you need?)	✓ (Do you have?)
	Bring more job opportunities to Hawkins County	Improving and lobbying for improving our roads, utilities and water. Identify potential sites for industrial use. Provide training opportunities	Industrial Board, City & County Mayors TN Career Center	September 2009	Increase in workforce	Someone to help collect data. Resources to get information on websites	Demographic information resources with First TN Dev. District, Census Bureau Info
	Create cultural venue for Hawkins County	Work with local Art Council Theatrical Group Artist and crafters	Arts Council, Local Artist Gallery, Main St.	Events and workshop Performances July 2009 December 2009	Increase in performances and events	Place to meet information compiled	
	Retail Recruitment	Workshops to assist with business start ups. Incentives for new business. Develop recruitment tools. Look for gaps that need to be filled	Chamber Main Street Holston Business Dev. Center	September 2009	Increase in retail business	Place to conduct workshop and instructors	

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Infrastructure Improvements

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City & County Governments	Better roads, potable water, better utilities, broad band for rural areas.
2. Industrial Board	Increase incentives for recruiting industry
3. Citizens of the Community	Better community services and more access
4. Chamber of Commerce	Promotion of tourism and retail recruitment

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Economic Development

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City and County Governments	Better roads, potable water, better utilities, and broad band for rural areas.
2. Industrial Board	Increase incentives for recruiting business and Industry
3. Citizen of the Community	Better community services and how to access
4. Chamber of Commerce	Promotion of tourism, retail recruitment, and the Rogersville Main Street Program

Action Plan Template

Priority #4



3. Action Planning with SMART goals (SMART goals are Specific; Measurable; Achievable; Realistic; Time-bound)

#	WHAT (Desired Outcome)	HOW (Action: Strategy & Process)	WHO (Owner)	WHEN (Milestones)	MEASURES (How will you know?)	RESOURCES (What will you need?)	✓ (Do you have?)
	Bring more job opportunities to Hawkins County	Improving and lobbying for improving our roads, utilities and water. Identify potential sites for industrial use. Provide training opportunities	Industrial Board City & county Mayors TN Career Center	September 2009	Increase in workforce		
	Create cultural venue for Hawkins County	Work with local Art Council Theatrical Group Artist and crafters	Arts Council Local Artist Gallery Main Street	Events and workshop Performances July 2009 December 2009	Increase in performances and events	Place to meet Information compiled	
	Retail Recruitment	Workshops to assist with business start ups. Incentives for new business. Develop recruitment tools. Look for gaps that need to be filled.	Chamber Main Street Holston Business Development Center	September 2009	Increase in retail business.	Place to conduct workshop and instructors.	

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Expand water and sewer

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City and County Governments	Better quality of life for the citizen of Hawkins County
2. Industrial Board	Provide more opportunities for homes for CEO of Companies
3. Citizen of the Community	Provide better fire protection and low ISO rating Recruitment tool if infrastructure is already in place

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

Action Plan Template



1. Strategic Priority: Expand water and sewer

2. Who are the stakeholders for this strategic priority? How will they benefit?

("Stakeholders" refers to all groups that might be affected by your community's actions and success)

Stakeholders	Benefit to Stakeholders
1. City and County Governments	Better quality of life for the citizen of Hawkins County
2. Industrial Board	Provide more opportunities for homes for CEO of Companies
3. Citizen of the Community	Provide better fire protection and low ISO rating Recruitment tool if infrastructure is already in place

Action Plan Template



4. Cycles of Improvement

WHAT (Desired Outcome)	WHEN (Milestones)	MEASURES	RESULTS	WHAT WENT RIGHT? +	WHAT WENT WRONG? -	WHAT WILL WE CHANGE?	NEXT STEPS

RESOLUTION

No. 2009 / 05 / 05

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL TO CHANGE FROST ROAD TO FROST LANE OFF CLOUD'S CREEK ROAD

WHEREAS, the County is allowed to name county roads.

WHEREAS, E-911 has requested the change of the following road name because there is two (2) Frost Roads in the Rogersville address and one needs to be changed. There is only two (2) dwellings on this particular road.

present name Frost Road .10 mile

new name Frost Lane

THEREFORE BE IT RESOLVED that Frost Road off Cloud's Creek Road be changed to Frost Lane.

Introduced By Esq. Charlie Thacker

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 05/04/2009

Voice Vote _____

A. Canoll Jenkins
County Clerk

Absent _____

COMMITTEE ACTION

By: _____

Chairman Crockett Lee

RESOLUTION

No. 2009 / 05 / 06

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL OF 30 MPH SPEED LIMIT ON PRICE'S ROAD FROM HICKORY COVE ROAD TO GEORGE ALLEN ROAD

WHEREAS, the State of Tennessee allows for counties to set the speed limit on county roadways;and

WHEREAS, a request has been made and approved by the Road Committee to set a speed limit on the following road.

PRICE'S ROAD 30 m.p.h. From Hickory Cove Road to George Allen Road

THEREFORE, BE IT RESOLVED that the speed limit be approved for aforementioned road and the Hawkins County Highway Department place speed limit signs on said roads.

Introduced By Esq. **Charlie Thacker, Chrmn**

Seconded By Esq. _____

Date Submitted 05/04/2009

A. Carroll Jenkins
County Clerk

By: _____

Chairman Crockett Lee

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2009 / 05 / 07

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL TO ACCEPT A GRANT FROM TENNESSEE EMERGENCY MANAGEMENT AGENCY FOR HAZARDOUS MATERIALS EXERCISE PLANNING IN THE TOTAL AMOUNT OF \$10,500.00 WITH A \$2,100.00 LOCAL MATCH

WHEREAS, the Tennessee Emergency Management Agency has offered a grant to Hawkins County with pass-through funds from the U.S. Department of Transportation for FY 2009 Hazardous Materials Exercise Program to be used solely for a County Wide Emergency Disaster Drill in Hawkins County; and

WHEREAS the grant total is \$10,500 with TEMA funding \$8400.00 and a \$2100.00 local match from the county of which is already in the current budget of the Emergency Management Department. The grant period ends September 30, 2009.

THEREFORE, BE IT RESOLVED that approval be given to accept said grant for a County-Wide Hazardous Materials Exercise to be held.

Introduced By Esq. Claude Parrott, Chrmn Budget Comm

Seconded By Esq. Bob Palmer, Chrmn EMA Public Safety Comm

Date Submitted 05/04/2009

A. Carroll Jenkins
County Clerk

By: _____

Chairman Crockett Lee

ACTION: AYE NAY PASSED

Roll Call _____

Voice Vote _____

Absent _____

COMMITTEE ACTION

RESOLUTION

No. 2009 / 05 / 08

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL TO HIRE A BUILDING COORDINATOR FOR THE COURTHOUSE RENOVATION PROJECT

WHEREAS, the Public Buildings Committee met on April 14, 200⁹ and approved the hiring of a Building Coordinator for the Courthouse Renovation Project only; and

WHEREAS, the coordinator would be hired at a rate of \$17.50 per hour with no benefits. Funding for the position was included in the bond issue for the courthouse project; and

THEREFORE, BE IT RESOLVED that a building coordinator for the courthouse renovation project will be hired prior to beginning construction.

Introduced By Esq. Boyd Goodson
Seconded By Esq. Fred Montgomery
Date Submitted 05/04/2009
A. Carroll Jenkins
County Clerk
By: _____
Chairman Crockett Lee

ACTION: AYE NAY PASSED
Roll Call _____
Voice Vote _____
Absent _____
COMMITTEE ACTION

RESOLUTION

No. 2009 / 05 / 09

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: DECLARING OBSOLETE MICROVOTE ELECTION MACHINES AS SURPLUS PROPERTY

WHEREAS, The Election Commission met on April 3, 2009 and voted to ask the County Commission to declare the MicroVote Election machines as surplus property. These machines were used prior to the electronic machines and are now obsolete for use.

THEREFORE, BE IT RESOLVED that the 65 MicroVote Election machines be declared as surplus property and be disposed of properly, either by sealed bid, or at public or electronic auction.

Introduced By Esq. Claude Parrott

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 05/04/2009

Voice Vote _____

A. Carroll Jenkins
County Clerk

Absent _____

COMMITTEE ACTION

By: _____

Chairman Crockett Lee

RESOLUTION

No. 2009 / 05 / 10

To the HONORABLE CROCKETT LEE, Chairman, and Members of the Hawkins County Board of Commission in Regular Session, met this 18th day of May, 2009.

RESOLUTION IN REF: APPROVAL OF A 48 MONTH LEASE FOR A XEROX 5638 COPIER FROM XEROX CORPORATION FOR THE HAWKINS COUNTY HEALTH DEPARTMENT ROGERSVILLE AND CHURCH HILL OFFICES

WHEREAS the Hawkins County Health Department has been leasing copiers in their Rogersville and Church Hill offices through Xerox Corporation and would like to upgrade the copier; and

WHEREAS, the state is now requiring that they have scanning capabilities and image copy overwight feature which erases the hard drive on the machine; and

WHEREAS, quotes were sent to Rogersville Office Supply, Evans Office Supply and Hungate Business for two (2) different speed machines preferably a Xerox but other brands would be considered. Hungate Business & Rogersville Office Supply was the only quote received back.

WHEREAS, the Hawkins County Health Department would like to upgrade the copiers and enter into a lease agreement with Xerox Corporation through Hungate Business Services, which is the Xerox Agent for our area, for a Model 5638 machine for 48 months at the following schedule of payments for each location.

Rogersville Health Dept
\$ 269.04 per month
6000 copies per month included

Church Hill Health Department
\$ 256.44 per month
4500 copies per month included

included in month cost is a copy warrant plan for maintenance, supplies (except paper), printing, scanning and faxing capability that also includes the image overwrite feature of the hard drive, which meets the federal requirements of privacy when dealing with medical records. Copy overage will be .0084 per copy . There will be no Fair Market Value cost at the end of this lease if it is not renewed.

THEREFORE, BE IT RESOLVED THAT the approval be given to enter into a lease agreement for the above referenced copy machines for the Hawkins County Health Department's Rogersville and Church Hill offices.

Introduced By Esq. Claude Parrott , Chrmn Budget Comm

ACTION: AYE NAY PASSED

Seconded By Esq. _____

Roll Call _____

Date Submitted 05/04/2009

Voice Vote _____

A. Canall Jenkins
County Clerk

Absent _____

COMMITTEE ACTION

By: _____

Chairman Crockett Lee

Hawkins County Health Department

(Please fill in & sign or put you name in signature line)

Copier Quote. Due May 4, 2009
9:00 a.m.

Vendor Name Hungate Business Services
Address 1841 Pheasant Crossing Dr., Dandridge TN 37725
Phone Number 865.484.1528

TERM: 48 months

Signature [Handwritten Signature]

Quote #1 - 38 copies per minute

Make: Xerox Model: 5638

Location: Church Hill Health Department

Monthly lease (48 months) 213.57 per month.
(cost to include maintenance, (4500 copies per month) & all supplies except paper and image
overwrite feature).

213.57
27.01
15.86
256.44

Per copy charge

Overage per copy charge (over 4500 per month) \$.0084

Location: Rogersville Health Department

Monthly lease (48 months) 226.17 per month.
(cost to include maintenance, (6000 copies per month) & all supplies except paper and image
overwrite feature).

226.17
27.01
15.86
269.04

Per copy charge

Overage per copy charge (over 6000 per month) \$.0084

OPTIONS: The following maybe added to either quote amount.

- Scanning capability \$ 27.01 per month ✓
- Network interface \$ 0 per month
- Stapling capability \$ 21.18 per month ✗
- Faxing capability \$ 15.86 per month ✓

Note: Another brand of copier maybe quoted . If so, please use same number of copies per minute as requested and include brand name and specifications for such machine.

**Hawkins County Health Dept
Copier Quote**

Lease & Maintenance:

- Lease pricing (including maintenance and cost per impression) is fixed for entire lease period.
- All paper sizes billed at one "click" or impression i.e. 11x17 is only charged as one copy/print
- Delivery of all supplies at no charge (excludes paper)
- Genuine OEM supplies must be delivered and used on equipment
- No charge for service copies/prints made while technician is working on equipment
- No charge for scans made on equipment

Satisfaction of machine:

Hawkins County has right for exchange of equipment if not satisfied with machine performance entire lease period. This is solely done at Hawkins County discretion. Yes No

Payment:

- Will there be down payments/security deposits required on lease? Yes No
- Will there be any documentation fees for lease processing? Yes No
- State Monthly billing time for lease, either beginning of month or arrears

Delivery & Setup:

- Will there be any extra charges for the following?
- Delivery Yes No (If yes, please state charge) \$ _____
- Network setup and on-going support Yes No
(If yes please state charge) \$ _____

End of Lease Options:

- Please state end of lease options, whether FMV YES NO.
- Will there be any charges for removal from site if lease is not renewed? Yes No
- If so please state amount. \$ _____

Image Overwrite Feature:

Is the feature Federal Government certified Yes No

Hawkins County Health Department

(Please fill in & sign or put your name in signature line)

Copier Quote. Due May 4, 2009
9:00 a.m.

Vendor Name ROBERTSVILLE OFFICE SUPPLY
Address 500 WEST MAIN, ROBERTSVILLE, TN.
Phone Number 423-272-7664

TERM: 48 months

Signature Devin D. Woody

Quote #1 - 38 copies per minute

Make: Sharp Model: MX-M350

Location: Church Hill Health Department

Monthly lease (48 months)	<u>259.78</u>	per month.	259.78
(cost to include maintenance, (4500 copies per month) & all supplies except paper and image overwrite feature).	<u>except staples</u>		20.00
			10.32
Per copy charge	<u>.0089</u>	+ \$20.00 BASE PER MO.	<u>24.93</u>
Overage per copy charge (over 4500 per month)	\$ <u>.0089</u>	per mo.	315.03
			+ 75.00
			Doc Fee 3

Location: Rogersville Health Department

Monthly lease (48 months)	<u>274.81</u>	per month.	274.81
(cost to include maintenance, (6000 copies per month) & all supplies except paper and image overwrite feature).	<u>except staples</u>		20.00
			10.32
Per copy charge	<u>.0089</u>	+ \$20.00 BASE per mo.	<u>24.93</u>
Overage per copy charge (over 6000 per month)	\$ <u>.0089</u>		

OPTIONS: The following may be added to either quote amount.

Scanning capability	\$ <u>10.32</u>	per month	per mo. 330.06
Network interface	\$ <u>-</u>	per month	+ 75.00
Stapling capability	\$ <u>28.91</u>	per month	Doc. Fee
Faxing capability	\$ <u>24.93</u>	per month	

Note: Another brand of copier may be quoted. If so, please use same number of copies per minute as requested and include brand name and specifications for such machine.

Hawkins County Health Dept
Printer Quote

Lease & Maintenance:

- Lease pricing (including maintenance and cost per impression) is fixed for entire lease period.
- All paper sizes billed at one "click" or impression i.e. 11x17 is only charged as one copy/print.
- Delivery of all supplies at no charge (excludes paper) YES
- Genuine OEM supplies must be delivered and used on equipment
- No charge for service copies/prints made while technician is working on equipment
- No charge for scans made on equipment

Satisfaction of machine:

Hawkins County has right for exchange of equipment if not satisfied with machine performance entire lease period. This is solely done at Hawkins County discretion.

Yes No

Payment:

- Will there be down payments/security deposits required on lease? Yes No
- Will there be any documentation fees for lease processing? \$75.00 Yes No
- State Monthly billing time for lease, either beginning of month or arrears

Delivery & Setup:

Will there be any extra charges for the following?

- Delivery Yes No (If yes, please state charge) \$ _____
- Network setup and on-going support) Yes No After 6 mo charge will be (If yes please state charge) \$ 100.00 hr

End of Lease Options:

- Please state end of lease options, whether FMV YES NO.
- Will there be any charges for removal from site if lease is not renewed? Yes No
- If so please state amount. \$ _____

Image Overwrite Feature:

Is the feature Federal Government certified Yes No

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 18TH DAY OF MAY, 2009.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - GENERAL FUND

The following budget amendments are being requested as listed below:

Account Number	Description	Current Budget	Increase	Decrease	Amended Budget
COUNTY MAYOR'S OFFICE					
Increase Expenditures			Increase		
51300-196	In-service Training	500.00	305.00		805.00
51300-719	Data Processing Equipment	3,200.00	470.00		3,670.00
Decrease Expenditures				Decrease	
51300-334	Maintenance Agreements	10,900.00		(305.00)	10,595.00
51300-719	Office Equipment	1,100.00		(470.00)	630.00
Sub-total		\$ 15,700.00	\$ 775.00	\$ (775.00)	\$ 15,700.00
The increase in In-service Training is needed for accounting staff to attend the annual two-day Tennessee Government Auditing Training Seminar at Walters State Community College. This training is recommended by County Audit and should be an annual expense.					
The increase in Data Processing Equipment is needed to make sufficient appropriations to purchase another computer for accounting staff to replace an outdated one.					
These increases will be funded from transfers within the County Mayor's budget.					
OTHER DEBT SERVICE & OTHER GENERAL ADMINISTRATION					
Increase Expenditures			Increase		
82310-325	Paying Agent Fees	0.00	100.00		100.00
Decrease Expenditures				Decrease	
51900-320	Dues & Memberships	11,700.00		(100.00)	11,600.00
Sub-total		\$ 11,700.00	\$ 100.00	\$ (100.00)	\$ 11,700.00
The increase in Paying Agent Fees is needed to establish an account from which to pay annual bank fees for handling bond payments for cruisers and voting machines. Funding for this increase will come from a transfer from the Other General Administration budget.					
Page Totals- Expenditures		\$ 27,400.00	\$ 875.00	\$ (875.00)	\$ 27,400.00
		\$	\$	\$	\$

INTRODUCED BY: Claude Parrott, Chmn. Budget Committee

ESTIMATED COST _____

SECONDED BY: _____

PAID FROM _____ FUND _____

ACTION: AYE NAY

DATE SUBMITTED 05/04/2009

ROLL CALL _____

COUNTY CLERK: A. CARROLL JENKINS

VOICE VOTE _____

BY: A. Carroll Jenkins

ABSENT _____

COMMITTEE ACTION: _____

APPROVED _____

DISAPPROVED _____

CHAIRMAN: _____

W. Crockett Lee
W. CROCKETT LEE

Account Number	Description				
	SENIOR CITIZENS ASSISTANCE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
56300-790	Other Equipment	0.00	400.00		400.00
56300-399	Other Contracted Services	2,570.00	800.00		3,370.00
56300-307	Communications	2,700.00	500.00		3,200.00
	Decrease Expenditures			Decrease	
56300-207	Medical Insurance	31,900.00		(1,300.00)	30,600.00
56300-719	Office Equipment	200.00		(200.00)	0.00
56300-425	Gasoline	1,000.00		(100.00)	900.00
56300-338	Maintenance & Repair/Vehicles	300.00		(100.00)	200.00
	Sub-Total Expenditures	\$ 38,670.00	\$ 1,700.00	\$ (1,700.00)	\$ 38,670.00
The increase in Other Equipment is needed to purchase a dishwasher for the Rogersville Senior Citizens Center. The one now in use has been repaired numerous times and is in need of repair again in order to meet Health Department inspection.					
The increase in Other Contracted Services is needed for moving the ACCESS program Social Worker to the Rogersville Senior Citizens Center from the Kenner House due to deterioration of that building.					
The increase in Communications is needed because the ACCESS program budget was underestimated.					
These increases will be funded by transfers within the Senior Citizens Assistance budget. The ACCESS program is completely funded by a State grant and requires no County match.					
	COUNTY BUILDINGS, OTHER GENERAL ADMINISTRATION & EMPLOYEE BENEFITS	Current Budget			Amended Budget
	Increase Expenditures		Increase		
51800-309	Contracts w/Gov't Agencies (C.H. City-County Bldg)	21,000.00	2,500.00		23,500.00
51800-452	Utilities	175,000.00	20,000.00		195,000.00
	Decrease Expenditures			Decrease	
51800-207	Medical Insurance	23,600.00		(2,400.00)	21,200.00
51900-502	Building & Content Insurance	3,100.00		(800.00)	2,300.00
51900-506	Liability Insurance	220,000.00		(10,900.00)	209,100.00
51900-515	Liability Claims (Ins. Pool Deductibles)	8,000.00		(3,000.00)	5,000.00
58600-207	Medical Insurance	97,303.00		(5,400.00)	91,903.00
	Sub-Total Expenditures	\$ 548,003.00	22,500.00	\$ (22,500.00)	\$ 548,003.00
The above increases are needed because these budget line items were underestimated. There was unexpected expenses paid to the City of Church Hill for painting of the City-County Building, of which we share the costs of operation and maintenance. There were also larger than expected utility costs for the Justice Center along with the rising costs of electricity and natural gas.					
Funding will come from transfers from various General Fund departments budgets in order to avoid a transfer from Fund Balance.					
	JUVENILE SERVICES & EMPLOYEE BENEFITS	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54240-201	Social Security	3,850.00	110.00		3,960.00
54240-310	Contracts w/ Other Public Agencies (Johnson City Juvenile Detention Center)	57,000.00	10,000.00		67,000.00
	Decrease Expenditures			Decrease	
54240-207	Medical Insurance	7,000.00		(3,100.00)	3,900.00
54240-204	State Retirement	4,200.00		(110.00)	4,090.00
58600-207	Medical Insurance	91,903.00		(6,900.00)	85,003.00
	Sub-total Expenditures	163,953.00	10,110.00	(10,110.00)	163,953.00
EXPLANATIONS ON NEXT PAGE					
Page Totals - Expenditures		\$ 750,626.00	\$ 34,310.00	\$ (34,310.00)	\$ 750,626.00

Account Number	Description				
	JUVENILE SERVICES & EMPLOYEE BENEFITS (Cont.)	Current Budget			Amended Budget
	The increase in Social Security is needed due to having paid vacation pay to an employee who retired. Such payment resulted in an unanticipated expense being charged to this line item.				
	The increase in Contracts with Other Public Agencies is needed because, again, this line item was underestimated when calculating the costs of housing juvenile offenders in the Detention Center in Johnson City.				
	The funding for these increases will come from transfers within the Juvenile Services and Employee Benefits budgets.				
	OTHER PUBLIC SAFETY	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54900-450	Tires & Tubes	500.00	140.00		640.00
54900-206	Life Insurance	39.00	7.00		46.00
	Decrease Expenditures			Decrease	
54900-355	Travel	500.00		(140.00)	360.00
54900-201	Social Security	2,450.00		(7.00)	2,443.00
	Sub-Total Expenditures	\$ 3,489.00	\$ 147.00	\$ (147.00)	\$ 3,489.00
	The increases in Tires and Tubes and Life Insurance is needed because these line items were under-estimated in the original budget. Funding will come from transfers within the Other Public Safety budget.				
	LITTER GRANT PROGRAM & TRANSFERS	Current Budget			Amended Budget
	Increase Expenditures		Increase		
64000-189	Other Salaries & Wages	26,678.00	2,163.00		28,841.00
64000-201	Social Security	2,135.00	166.00		2,301.00
64000-210	Unemployment Compensation	60.00	29.00		89.00
64000-513	Workers Compensation Insurance	2,300.00	236.00		2,536.00
	Decrease Expenditures			Decrease	
99100-590	Transfers to Other Funds (Solid Waste)	1,060,000.00		(2,594.00)	1,057,406.00
	Sub-Total Expenditures	\$ 1,091,173.00	\$ 2,594.00	\$ (2,594.00)	\$ 1,091,173.00
	The above increases are needed to pay additional personnel from the Litter Grant in order to receive reimbursement for the entire grant. This will decrease the expenditures for salaries and benefits in the Solid Waste Fund, thereby allowing for a decrease in the budgeted transfer from General Fund.				
	BEER BOARD	Current Budget			Amended Budget
	Increase Expenditures		Increase		
51220-499	Other Supplies & Materials	0.00	100.00		100.00
	Decrease Expenditures			Decrease	
51220-191	Board & Committee Member Fees	700.00		(100.00)	600.00
	Sub-Total Expenditures	\$ 700.00	\$ 100.00	\$ (100.00)	\$ 700.00
	The increase in Other Supplies & Materials is needed to make appropriations to purchase the Tennessee Malt Beverage Association's Directory of Beer Laws and Regulations for the Beer Board.				
	Funding will come from a transfer within the Beer Board budget.				
	Page Totals - Expenditures	\$ 1,095,362.00	\$ 2,841.00	\$ (2,841.00)	\$ 1,095,362.00

Account Number	Description				
	OTHER EMERGENCY MANAGEMENT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54490-499	Other Supplies & Materials	600.00	4,600.00		5,200.00
54490-790	Other Equipment	2,000.00	3,800.00		5,800.00
	Sub-Total Expenditures	\$ 2,600.00	\$ 8,400.00	\$ 0.00	\$ 11,000.00
	Increase Revenue				
47590	Other Federal Through State	0.00	8,400.00		8,400.00
	Sub-Total Revenues	\$ 0.00	\$ 8,400.00	\$ 0.00	\$ 8,400.00
These increases are to budget in expenditures and revenue a Hazardous Materials Exercise Planning Grant from TEMA. The \$2,100 local match will come from unencumbered appropriations already in the Other Emergency Management budget.					
	OTHER EMERGENCY MANAGEMENT & FUND BALANCE	Current Budget			Amended Budget
	Increase Expenditures		Increase		
54490-718	Motor Vehicle	0.00	8,500.00		8,500.00
	Decrease Fund Balance			Decrease	
39000	Undesignated Fund Balance	303,214.00		(8,500.00)	294,714.00
	Sub-Total Expenditures & Fund Balance	\$ 303,214.00	\$ 8,500.00	\$ (8,500.00)	\$ 303,214.00
The increase in Motor Vehicles is needed to purchase a replacement vehicle for the EMA Director as recommended by the EMA/Public Safety Committee as its April 23, 2009 meeting. The funding is being proposed to come from Undesignated Fund Balance. This decrease in Fund Balance will be replaced by the additional revenue we have received, or will receive, for the EMPG Grant over the budgeted revenue for last year and this year. This grant, however, cannot fund a vehicle but the additional revenue is replacing some County funds for the operating budget of the EMA Director. Last year \$14,700 was budgeted; we received \$16,000. This year \$12,000 was budgeted; we will receive \$20,000.					
	INDUSTRIAL DEVELOPMENT	Current Budget			Amended Budget
	Increase Expenditures		Increase		
58120-189	Other Salaries & Wages	74,581.00	10,793.00		85,374.00
58120-201	Social Security	12,950.00	826.00		13,776.00
58120-210	Unemployment Compensation	658.00	86.00		744.00
58120-513	Workers Compensation Insurance	1,765.00	45.00		1,810.00
	Sub-Total Expenditures	\$ 89,954.00	\$ 11,750.00	\$ 0.00	\$ 101,704.00
	Increase Revenue		Increase		
47210	Job Training Partnership Act	88,857.00	11,750.00		100,607.00
	Sub-Total Expenditures	\$ 88,857.00	\$ 11,750.00	\$ 0.00	\$ 100,607.00
These increases in the Industrial Development budget are needed to budget in expenditure and revenue additional grant funds for the WIA Youth Program administered by Walters State Community College. These are pass-through funds that do not require any County match.					
	Page Totals - Expenditures & Fund Balance	\$ 395,768.00	\$ 28,650.00	\$ (8,500.00)	\$ 415,918.00
	Page Totals - Revenue	\$ 88,857.00	\$ 20,150.00	\$ 0.00	\$ 109,007.00

Account Number	Description	Current Budget	Increase	Amended Budget
	ARRA GRANT #1 (TENNESSEE YOUTH AT WORK)			
	Increase Expenditures		Increase	
58801-189	Other Salaries & Wages	0.00	122,405.00	122,405.00
58801-201	Social Security	0.00	9,364.00	9,364.00
58801-210	Unemployment Compensation	0.00	979.00	979.00
58801-513	Workers Compensation Insurance	0.00	502.00	502.00
	Sub-Total Expenditures	\$ 0.00	\$ 133,250.00	\$ 133,250.00
	Increase Revenues		Increase	
47301	ARRA Grant #1 (TN Youth at Work)	0.00	133,250.00	133,250.00
	Sub-Total Expenditures	\$ 0.00	\$ 133,250.00	\$ 133,250.00
These increases are to budget in expenditures and revenues a Tennessee Youth at Work grant funded by the American Recovery and Reinvestment Act (Federal stimulus funds). Accounting requirements mandate that the new account numbers established by the Comptrollers Office be used for tracking expenditures and revenues for these grants. There will be no County match required; these are just pass-through funds being administered by Walters State Community College in coordination with Hawkins County Industrial Board.				
	SHERIFF'S DEPT.	Current Budget		Amended Budget
	Increase Expenditures		Increase	
54110-115	Sergeants	182,835.00	10,000.00	192,835.00
54110-206	Life Insurance	2,803.00	150.00	2,953.00
54110-351	Rental	4,500.00	200.00	4,700.00
	Decrease Expenditures		Decrease	
54110-106	Deputies	797,152.00		(7,200.00) 789,952.00
54110-110	Lieutenants	122,136.00		(3,000.00) 119,136.00
54110-207	Medical Insurance	228,500.00		(150.00) 228,350.00
	Sub-Total Expenditures	\$ 1,337,926.00	\$ 10,350.00	\$ (10,350.00) \$ 1,337,926.00
The increase in Sergeants is needed to provide adequate funding in this line item due to transfer of employee into Sergeant's position. This will also provide funding for three new sergeant positions being transferred from deputy positions. Deputy positions will decrease with these three transfers.				
The increase in Life Insurance is needed due to this line item being miscalculated in the original budget.				
The increase in Rentals is needed to make sufficient appropriations for the remainder of the year. There have been unexpected costs due to over-run charges for the number of copies made.				
Funding will come from transfers within the Sheriff's Dept. budget, surplus in salaries being available due to higher-paid employees retiring or leaving Department.				
	Page Totals - Expenditures	\$ 1,337,926.00	\$ 143,600.00	\$ (10,350.00) \$ 1,471,176.00
	Page Totals - Revenue	\$ 0.00	\$ 133,250.00	\$ 0.00 \$ 133,250.00

Account Number	Description				
	JAIL		Current Budget		Amended Budget
	Increase Expenditures			Increase	
54210-189	Other Salaries & Wages	14,306.00		1,500.00	15,806.00
54210-187	Overtime Pay	35,000.00		5,000.00	40,000.00
54210-599	Other Charges	600.00		1,000.00	1,600.00
54210-719	Office Equipment	500.00		1,500.00	2,000.00
	Decrease Expenditures			Decrease	
54210-160	Guards	372,277.00		(5,000.00)	367,277.00
54210-799	Other Capital Outlay	9,300.00		(4,000.00)	5,300.00
	Sub-Total Expenditures	\$ 431,983.00	\$ 9,000.00	\$ (9,000.00)	\$ 431,983.00
The increases in Other Salaries and Wages are needed to pay accumulated annual leave to employees leaving the Department.					
The increase in Overtime Pay is needed to provide adequate funding for payment of additional man hours due to unexpected illnesses.					
The increase in Other Charges is needed for installation of data line for fingerprint machine in the new facility.					
The increase in Office Equipment is needed to purchase file cabinets and a printer for the Jail.					
Funding will come from transfers within the Jail budget.					
	VETERANS SERVICES OFFICE		Current Budget		Amended Budget
	Increase Expenditures			Increase	
58300-337	Maintenance & Repair/Office Equipment	300.00		160.00	460.00
	Decrease Expenditures			Decrease	
58300-709	Data Processing Equipment	441.00		(60.00)	381.00
58300-719	Office Equipment	150.00		(100.00)	50.00
	Sub-Total Expenditures	\$ 891.00	\$ 160.00	\$ (160.00)	\$ 891.00
The increase in Maintenance and Repair/Office Equipment is needed because the original budget was insufficient for paying vendor for removal of computer virus.					
Funding for this increase will come from transfers within the Veterans Services budget.					
	INDUSTRIAL DEVELOPMENT		Current Budget		Amended Budget
	Increase Expenditures			Increase	
58120-415	Electricity	9,800.00		471.00	10,271.00
	Decrease Expenditures			Decrease	
58120-321	Engineering Services	2,000.00		(471.00)	1,529.00
	Sub-Total Expenditures	\$ 11,800.00	\$ 471.00	\$ (471.00)	\$ 11,800.00
The increase in Electricity is needed because this line item was under-estimated due to increase in electricity rates.					
Funding will come from a transfer within the Industrial Development budget.					
Page Totals - Expenditures					
		\$ 444,674.00	\$ 9,631.00	\$ (9,631.00)	\$ 444,674.00

Account Number	Description				
	LOCAL HEALTH DEPT.	Current Budget			Amended Budget
	Increase Expenditures		Increase		
55110-348	Postal Charges	4,200.00	2,500.00		6,700.00
55110-435	Office Supplies	7,500.00	1,000.00		8,500.00
	Decrease Expenditures			Decrease	
55110-799	Other Capital Outlay	6,700.00		(2,500.00)	4,200.00
55110-336	Maintenance & Repair/Equipment	2,322.00		(1,000.00)	1,322.00
	Sub-Total Expenditures	\$ 20,722.00	\$ 3,500.00	\$ (3,500.00)	\$ 20,722.00
The increase in Postal Charges are needed as the Courier service transporting mail and packages from the Rogersville and Church Hill Centers to the Regional Office in Johnson City has been discontinued.					
The increase in Office Supplies is needed because this line item was under-estimated in the original budget.					
Funding for this increases will come from transfers within the Local Health Department budget.					
	Page Totals - Expenditures	\$ 20,722.00	\$ 3,500.00	\$ (3,500.00)	\$ 20,722.00

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 18TH DAY OF MAY, 2009.

RESOLUTION IN REFERENCE: BUDGET AMENDMENT - HIGHWAYFUND

The following budget amendments are being requested as listed below:

Account Number	Description				
	Increase Expenditures		Increase		
	ADMINISTRATION	Current Budget			Amended Budget
61000-349	Printing, Stationary & Forms	300.00	300.00		600.00
	OPERATION & MAINTENANCE OF EQUIPMENT				
63100-329	Laundry Service	3,500.00	1,500.00		5,000.00
63100-424	Garage Supplies	1,800.00	600.00		2,400.00
63100-790	Other Equipment	700.00	200.00		900.00
	Decrease Expenditures			Decrease	
	ADMINISTRATION	Current Budget			Amended Budget
61000-329	Laundry Service	2,100.00		(300.00)	1,800.00
	HIGHWAY & BRIDGE MAINTENANCE				
62000-440	Pipe-Metal	80,000.00		(1,100.00)	78,900.00
62000-499	Other Supplies & Materials	11,000.00		(1,000.00)	10,000.00
	OPERATION & MAINTENANCE OF EQUIPMENT				
63100-450	Tires & Tubes	35,000.00		(200.00)	34,800.00
	Sub-totals	134,400.00	2,600.00	(2,600.00)	134,400.00
The above increases are needed because these line items were under-estimated due to price increases for materials and services.					
Funding will come from transfers within the Highway Department budget					
		Current Budget	Increase	Decrease	Amended Budget
	Page Totals- Expenditures	\$ 134,400.00	\$ 2,600.00	\$ (2,600.00)	\$ 134,400.00
		\$	\$	\$	\$

INTRODUCED BY: Claude Parrott, Chrmn, Budget Committee

ESTIMATED COST _____

SECONDED BY: _____

PAID FROM _____ FUND _____

ACTION: AYE NAY

DATE SUBMITTED 05/04/2009

ROLL CALL _____

COUNTY CLERK: A. CARROLL JENKINS

VOICE VOTE _____

BY: A. Carroll Jenkins

ABSENT _____

COMMITTEE ACTION: _____

APPROVED _____

DISAPPROVED _____

CHAIRMAN: _____

W. Crockett Lee
W. CROCKETT LEE

RESOLUTION NO. 2009/05/13

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 18th DAY OF MAY 2009.

RESOLUTION IN REF: GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the General Purpose School Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, May 18, 2009, go on record as passing this resolution.

Introduced by Esq. Claude Parrott

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 05/04/2009

Roll Call _____ _____

County Clerk: A. Carroll Jenkins

Voice Vote _____ _____

By: A. Carroll Jenkins

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN:

W. Crockett Lee
(W. Crockett Lee)

HAWKINS COUNTY BOARD OF EDUCATION

FUND: 141 GENERAL PURPOSE SCHOOL FUND
 AMENDMENT NUMBER: 3
 DATE: May 4, 2009

ORIGINAL BUDGET AMOUNT	47,502,957.00
PREVIOUS AMENDMENTS	305,924.94
TOTAL	47,808,881.94
REQUESTED AMENDMENT	386,690.00
TOTAL	48,195,571.94

ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
	EXPENDITURES				
	71100 REGULAR INSTRUCTION PROGRAM				
71100-195	Certified Substitute Teachers	65,910.00		20,000.00	45,910.00
71100-198	Non-Certified Substitute Teachers	197,727.00	50,000.00		247,727.00
71100-207	Medical Insurance	2,723,420.00		110,000.00	2,613,420.00
	Subtotal	2,987,057.00	50,000.00	130,000.00	2,907,057.00
	71150 ALTERNATIVE INSTRUCTION PROGRAM				
71150-195	Certified Substitute Teachers	1,023.00	100.00		1,123.00
71150-198	Non-Certified Substitute Teachers	1,530.00	500.00		2,030.00
71150-207	Medical Insurance	18,908.00		4,500.00	14,408.00
	Subtotal	21,461.00	600.00	4,500.00	17,561.00
	71300 VOCATIONAL EDUCATION PROGRAM - INSTRUCTION				
71300-207	Medical Insurance	55,046.00	52,000.00		107,046.00
	72120 HEALTH SERVICES				
72120-131	Medical Personnel	180,912.00	2,000.00		182,912.00
72120-355	Travel	16,234.84	1,876.49		18,111.33
72120-399	Other Contracted Services	14,442.00		13,754.50	687.50
72120-413	Drugs & Medical Supplies	10,513.00	5,000.00		15,513.00
72120-499	Other Supplies & Materials	31,261.28	5,854.50		37,115.78
72120-524	In-Service/Staff Development	2,000.00		1,000.00	
72120-599	Other Charges	54,500.88	748.39		55,249.27
72120-735	Equipment	1,500.00		124.88	1,375.12
	Subtotal	311,364.00	15,479.38	14,879.38	310,964.00
	72130 OTHER STUDENT SUPPORT				
72130-599	Other Charges	60,000.00	1,100.00		61,100.00
72130-207	Medical Insurance	125,565.00	2,000.00		127,565.00
	Subtotal	185,565.00	3,100.00	-	188,665.00

HAWKINS COUNTY BOARD OF EDUCATION

	72210 REGULAR INSTRUCTION PROGRAM - SUPPORT SERVICES				
72210-207	Medical Insurance	179,945.00	7,500.00		187,445.00
	72310 BOARD OF EDUCATION				
72310-201	Social Security	-	608.00		608.00
72310-204	State Retirement	-	820.00		820.00
72310-207	Medical Insurance	325,038.00	30,000.00		355,038.00
72310-210	Unemployment Compensation	-	45.00		45.00
72310-212	Employer Medicare	-	145.00		145.00
72310-320	Dues & Memberships	10,000.00	5,100.00		15,100.00
72310-355	Travel	15,000.00	8,000.00		23,000.00
72310-506	Liability Insurance	345,082.00	42,287.00		387,369.00
72310-533	Criminal Investigation of Applicants	10,000.00		10,000.00	-
	Subtotal	705,120.00	87,005.00	10,000.00	782,125.00
	72320 DIRECTOR OF SCHOOLS				
72320-320	Dues & Memberships	12,000.00	500.00		12,500.00
	72410 OFFICE OF THE PRINCIPAL				
72410-207	Medical Insurance	432,530.00	11,500.00		444,030.00
	72510 FISCAL SERVICES				
72510-119	Accountants/Bookkeepers	137,536.00	12,500.00		150,036.00
72510-201	Social Security	8,528.00	150.00		8,678.00
72510-204	State Retirement	11,512.00	1,100.00		12,612.00
72510-207	Medical Insurance	37,403.00		3,400.00	34,003.00
72510-212	Employer Medicare	1,995.00	35.00		2,030.00
72510-399	Other Contracted Services	7,000.00	2,000.00		9,000.00
72510-435	Office Supplies	4,500.00		1,000.00	3,500.00
	Subtotal	208,474.00	15,785.00	4,400.00	219,859.00
	72520 HUMAN RESOURCES/PERSONNEL				
72520-207	Medical Insurance	4,086.00	2,000.00		6,086.00
	72610 OPERATION OF PLANT				
72610-207	Medical Insurance	239,322.00		2,000.00	237,322.00
72610-415	Electricity	1,180,000.00	300,000.00		1,480,000.00
72610-454	Water & Sewer	130,500.00	15,000.00		145,500.00
	Subtotal	1,549,822.00	315,000.00	2,000.00	1,862,822.00

HAWKINS COUNTY BOARD OF EDUCATION

	72620 MAINTENANCE OF PLANT				
72620-207	Medical Insurance	91,851.00		8,000.00	83,851.00
	TOTAL EXPENDITURES	6,744,321.00	560,469.38	173,779.38	7,130,011.00
	REVENUES				
44570	Contributions & Gifts	51,175.00	1,700.00		52,875.00
39000	Undesignated Fund Balance	8,106,391.06		384,990.00	7,721,401.06
The above amendment increases underestimated lines and decreases overestimated lines, and budgets					
donations received for Teacher of the Year and for the Family Resource Center.					
The amendment also budgets from Fund Balance the additional costs for liability insurance due to an increase					
in the student athletic premium and the wing addition at Bulls Gap School, and the increase in electricity					
and water and sewer costs.					

RESOLUTION NO. 2009/05/14

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 18th DAY OF MAY 2009.

RESOLUTION IN REF: FEDERAL PROJECTS FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Federal Projects Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, May 18, 2009, go on record as passing this resolution.

Introduced by Esq. Claude Parrott

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 05/04/2009

Roll Call _____ _____

County Clerk: A. Carroll Jenkins

Voice Vote _____ _____

By: A. Carroll Jenkins

Absent _____ _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN:

W. Crockett Lee
W. Crockett Lee

HAWKINS COUNTY BOARD OF EDUCATION

FUND: 142 FEDERAL PROJECTS FUND
 AMENDMENT NUMBER: 4
 DATE: May 4, 2009

ORIGINAL BUDGET AMOUNT
 PREVIOUS AMENDMENTS
 TOTAL
 REQUESTED AMENDMENT
 TOTAL

5,354,357.00
970,248.10
6,324,605.10
7,404.87
6,332,009.97

ACCOUNT NO	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
	EXPENDITURES				
	71200 SPECIAL EDUCATION - INSTRUCTION				
71200-429	Instructional Supplies & Materials	67,262.00		103.76	67,158.24
	72120 HEALTH SERVICES - SUPPORT				
72120-131	Medical Personnel	0.00	62,041.29		62,041.29
72120-189	Other Salaries & Wages	57,226.00		57,226.00	0.00
72120-599	Other Charges	7,000.00		500.00	6,500.00
	Subtotal	64,226.00	62,041.29	57,726.00	68,541.29
	72210 REGULAR INSTRUCTION PROGRAM - SUPPORT SERVICES				
72210-189	Other Salaries & Wages	151,967.00	766.35		152,733.35
72210-201	Social Security	13,695.00	47.51		13,742.51
72210-204	State Retirement	17,489.00	64.14		17,553.14
72210-212	Employer Medicare	2,990.00	11.11		3,001.11
72210-524	In Service/Staff Development	392,052.00	2,200.47		394,252.47
	Subtotal	578,193.00	3,089.58	0.00	581,282.58
	72220 SPECIAL EDUCATION - SUPPORT SERVICES				
72220-524	In Service/Staff Development	104,807.79		720.00	104,087.79
72220-790	Other Equipment	80,943.00	823.76		81,766.76
	Subtotal	185,750.79	823.76	720.00	185,854.55
	TOTAL	895,431.79	65,954.63	58,549.76	902,836.66

HAWKINS COUNTY BOARD OF EDUCATION

RESERVES & REVENUES					
34430	Reserve for Special Education - Grants to State	33,960.35		1,045.00	32,915.35
47142	Innovative Program Education Strategies	141,132.00	4,815.29		145,947.29
47145	Special Education Preschool Grants	16,685.00	1,045.00		17,730.00
47147	Safe & Drug-Free Schools	33,324.66		500.00	32,824.66
47189	Eisenhower Professional Development - State Grants	327,805.00	3,089.58		330,894.58
		552,907.01	8,949.87	1,545.00	560,311.88
The above amendment increases underestimated line items and decreases overestimated line items.					
The amendment also budgets revenue and reserves for Title II-Part D, Safe & Drug-Free Schools, and					
Preschool.					

RESOLUTION

NO. 2009/05/15

TO THE HONORABLE W. CROCKETT LEE, CHAIRMAN, AND MEMBERS OF THE HAWKINS COUNTY BOARD OF COMMISSIONERS IN REGULAR SESSION, MET THIS 18th DAY OF MAY 2009.

RESOLUTION IN REF: FOOD SERVICE FUND BUDGET AMENDMENT

WHEREAS, the Hawkins County Board of Education has approved the attached budget amendment to the Food Service Fund, and now requests approval of said amendment by the Hawkins County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT the Hawkins County Board of Commissioners, meeting in regular session, May 18, 2009, go on record as passing this resolution.

Introduced by Esq. Claude Parrott

Estimated Cost: _____

Seconded by Esq. _____

Paid From _____ Fund

ACTION: Aye Nay

Date Submitted 05/04/2009

Roll Call _____ _____

A. Carroll Jenkins
County Clerk

Voice Vote _____ _____

By: _____

COMMITTEE ACTION:

APPROVED

DISAPPROVED

CHAIRMAN

Crockett Lee
Crockett Lee

HAWKINS COUNTY BOARD OF EDUCATION					
FUND: 143	FOOD SERVICE		ORIGINAL BUDGET		\$ 3,493,162.00
AMENDMENT #	1		PREVIOUS AMENDMENTS:		
SCHOOL YEAR	2008-2009		TOTAL		\$ 3,493,162.00
PAGE NUMBER:	1 OF 3		REQUESTED AMENDMENT		\$ 136,000.00
DATE	4/30/2009		TOTAL:		\$ 3,629,162.00
ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET
REVENUE:	CHARGES FOR CURRENT SERVICES 43000				
43521	Lunch Payments- Children	\$ 810,635.00	\$ -	\$ -	\$ 810,635.00
43522	Lunch Payments- Adults	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
43523	Income From Breakfast	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00
43525	Ala Carte Sales	\$ 184,124.00	\$ -	\$ -	\$ 184,124.00
43990	Other Charges For Services	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
	TOTAL CHARGES FOR SERVICES 43000	\$1,354,759.00	\$ -	\$ -	\$ 1,354,759.00
REVENUE:	OTHER LOCAL REVENUE 44000				
44110	Investment Income	\$ 68,000.00	\$ -	\$ -	\$ 68,000.00
44170	Miscellaneous Refunds	\$ -	\$ -	\$ -	\$ -
44990	Other Local Revenue	\$ -	\$ -	\$ -	\$ -
	TOTAL OTHER LOCAL REVENUE 44000	\$ 68,000.00	\$ -	\$ -	\$ 68,000.00
46520	SCHOOL FOOD SERVICE	40,653.00	-	-	40,653.00
	TOTAL STATE EDUCATION FUNDS 46500	\$ 40,653.00	\$ -	\$ -	\$ 40,653.00
REVENUE:	FEDERAL THRU STATE 47100				
47111	USDA School Lunch	\$1,539,750.00	\$ -	\$ -	\$ 1,539,750.00
47113	USDA School Breakfast	\$ 490,000.00	\$ -	\$ -	\$ 490,000.00
47114	FRUIT & VEGETABLE GRANT	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
	TOTAL FEDERAL THRU STATE 47100	\$2,029,750.00	\$ 25,000.00	\$ -	\$ 2,054,750.00
	GRAND TOTAL REVENUES	\$3,493,162.00	\$ 25,000.00	\$ -	\$ 3,518,162.00

